

Your door pass code is _____ Please remember to turn off the AC/Heat before you check out. There are two thermostat's (one by fridge and one next to the medicine cabinet). **Please do not wear outside shoes in the cabin.** Have a great stay! WCCB Staff

WINNEBAGO COUNTY CONSERVATION BOARD THORPE PARK FAMILY CABIN RENTAL POLICY

1. Cabin reservations may be made by phone, mail, or email on the first business day of January.
2. Cabin may be rented for a single night on Sunday – Thursday. There is a two-night minimum for weekends (Friday – Saturday). A three-night minimum is required for holiday weekends. Week day rate **(\$61.00/night)**, Weekend rate **(\$77.00/night) includes taxes.**
3. The rental fee and separate **(\$200.00)** damage deposit fee must accompany all reservations. The rental fee is non-refundable. In the event of a cancellation the rental fee will be forfeited or the rental party may select another available day for use. The damage deposit will be returned when the cabin is clean and undamaged or upon cancellation.
4. A cabin **rental agreement** must be correctly completed and returned at the same time as your rental payment. If it is a phone-in or mail-in reservation the Winnebago County Conservation Board will send an agreement for you to fill out and return. The agreement must be returned within 14 days of making the reservation request, or before use of the cabin whichever comes first.
5. The person responsible for the rental must be at least 21 years of age and abide by all state, county and WCCB rules and regulations.

RULES AND REGULATIONS

- Check-in time will be 3:00 p.m., **Check-out time will be 12:00 noon.**
- Maximum number of occupants is six (6).
- Maximum length of stay – 14 consecutive days.
- Cabin occupants will park in designated areas only.
- Park closes at 10:00 p.m. for non-registered guests.
- All cabin furnishing must remain inside the cabin.
- Keg beer is prohibited.
- **Pet are prohibited** inside the cabin.
- **Smoking is prohibited** inside the cabin.
- Fire ring is provided for burning wood only. Trash must be placed in dumpster.
- No tent camping outside of cabin. Use a designated campsite in campground.
- Rental privileges will be revoked or denied if rule violations occur.
- WCCB personnel reserve the right to enter cabin to perform maintenance, emergency repair or to address security issues.

Parking – after unloading please park your vehicle(s) above the cabin in the parking lot and do not drive on the grass. Thanks!

Contact Information

Address: Winnebago County Conservation Board, 34496 110th Ave., Forest City, IA 50436.
Weekday's 7:30 A.M. – 4:00 P.M. Office 641-565-3390, Evening's or Weekend's - **641-590-3054**.
Emergency's Dial: 911